



- Ink signed loan contracts\* received by Dorr at our office: 579 Pleasant Street, Suite 4, Paxton MA 01612  
\*some lenders require notarized signatures
- A valid, government issued, photo ID with legible signature for all parties to the loan
- Insurance certificate with breach of warranty and loss payee coverages for the lender  
(requirements page will be provided)
- Signed Log Book entries for the current annual inspection
  - Airframe and engine(s)
  - Including plane identifying information
  - Containing TSMOH
- Photos of the plane
  - Interior
  - Exterior – with N# visible
  - Panel
- Copy of signed purchase agreement
  - Signed by both buyer and seller
  - Can only be signed by a broker if there is a pass-through Bill of Sale from the seller to the broker and from the broker to the buyer
- Pre-purchase inspection
  - Signed by inspecting mechanic with A&P #
  - Or a waiver signed by the buyer

**REGISTRATIONS IN THE NAME OF AN LLC OR INC**

- All of the items above as well as:**
- IRS Document showing the legal name of the LLC and the Federal Tax ID #
- Printout from the Secretary of State verifying the LLC or Inc is active and in good standing with the state

**INTERNATIONAL REGISTRY**

(Aircraft transporting at least 8 persons and/or 550 hp engines and above)

- Registration with the International Registry
- Contract of Sale between buyer and seller (only applicable if the plane is already registered on the IR)
- Interest registered by the lender

**SELLER'S REQUIREMENTS**

- Send Dorr the seller's name, number and email address so the title and escrow company can work with them on obtaining the following prior to closing:
  - Signed Bill of Sale (digital signature is accepted)
  - Original Lien release (if applicable)
  - Seller's authorization to close with wiring instructions (if monies to go to the seller)